

## **PM SHRI KENDRIYA VIDYALAYA GANESHKHIND, PUNE**

### **APPLICATION FOR REGISTRATION OF FIRM FOR PROVIDING SERVICES / MATERIAL**

NAME OF SERVICE TO BE PROVIDED : \_\_\_\_\_

(Also mention the SL No. of service category) (Separate Application is to be filled up for each category)

Sl. No.	Information sought	Information to be provided by the concerned firm
1.	Name of the Firm (in block letters)	
2.	Type of Firm Tick (Propriator/Partnershiup Firm/Company)	
3.	Name of the Owner.	
4.	Full Postal Address for Correspondence and telephone No.	
5.	Name of the Contact person with contact number	
6.	VAT/GSTIN/CST/TAN No. of the Firm ( copies enclosed) (a) SGTIN ( Mandatory of supply of goods) (b) CST( if available) (c) G.S.T. No. ( Mandatory for services) (d) For Transportation Services All India Permit Regd. No.	
7.	Is the firm registered under the factories act? if so state : (a) Licence No. (b) Date of last renewal of licence (copy of the licence to be enclosed) (c) PAN No. (d) ESIS No., if any (e) EPF Registration No., if any.	
8.	PAN No. of the owner( copy to be enclosed , mandatory of all cases)	
9.	Current Bank Account No. ( with Bank details of Proprietor/Partnership Firm/Company)	
10.	<b>In case of supplier please enclosed authorization of your manufacturer/ Authorised Supplier Certificate).</b>	
11.	Details of Experience & Place of work during the last 3 years	

Note: Without VAT/ST No. /For Bus Services All India Permit Registration No. / PAN No. Firm will not be registered.

The Vidyalaya reserves the right to cancel of the supplier/Firm/Service provider from its apporoved list at its Absolute discretion without assigning any reason.

### **UNDERTAKING**

Mr. /M/s \_\_\_\_\_ Proprietor / Partnership Firms/Company  
\_\_\_\_\_ do hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any dispute, contract will be cancelled automactically & action may be taken as per KVS rules. I assure you to provide the best service to PM Shri Kendriya Vidyalaya Ganeshkhind.

Place: \_\_\_\_\_  
Date \_\_\_\_\_

Signature  
Name of the Proprietor/Partner

\_\_\_\_\_  
Stamp

- In case of Partnership firm copy of partnership firm alongwith authorization letter is required.
- In case If Company “copy of company Registration Certificate is required.