

	Name of Committee	NAME OF STAFF MEMBERS	SCOPE OF THE WORK
1	FLAG HOISTING	MR.RAJESH RAJBHAR(I/C) MR R B MISHRA MR SATISH CHAND MR SANJAY BHUKAN MR SAINATH	<ul style="list-style-type: none"> To ensure raising of National Flag every morning and it's lowering before sunset in our K To position the flag post at prominent place To follow DO's and Don'ts to honour of National Flag. To ensure compliance of the Flag Code.
2	ACADEMIC COUNCIL	MRS. ROHINI MALIK PGT BIO [EXAM] MR. K. SELVARAJU [MATHS] MR. C.P. PRASHANT [SCIENCE] MRS. ANITA K [SOCIAL STUDIES] MR. S. K. SHARMA [HINDI] M.P. SINGH TGT [HINDI] MRS. RAMALAXMI [ENGLISH] MRS. SUREKHA NARKE	<ul style="list-style-type: none"> Planning for academic program setting activities Arranging projects& guiding for Innovation and experimentation Course Completion Eligibility tests Plan various academic activities for t improvement of teaching learning process
3	FURNITURE & FIXTURE	MR. KISHOR SHENGADEKAR(I/C) MR. SANDEEP KAMBLE MR. SATISH CHAND	<ul style="list-style-type: none"> Procuring of suitable furniture as per requirement To maintain the record of the Vidyalaya furniture. To get the furniture numbered serial To plan for annual purchase and repair. To maintain the stock register of furniture and get the physical verification done annually. To provide all the filaments and fixtures repaired as and when required.
4	MAINTENANCE & REPAIRS (SCHOOL BUILDING)	MR. SANJAY BHUKAN (I/C) MR. YOGESH DHERE MR. SANDEEP KAMBLE MR. SUHAS DHOLE MR. MARUTI BHOTE MR. R. M. BODHAN	<ul style="list-style-type: none"> Take initiative to maintain repair and provide infrastructural facilities for smooth functioning of the Vidyalaya To look after the operational condition of the water supply, Building maintenance etc.
5	REPAIR& MAINTENANCE	MR. A.K GUPTA (I/C)	<ul style="list-style-type: none"> To look after the operational condition of the water supply, electricity supply lines, Building maintenance etc. of KV Staff Colony by proper utilization of Annual Maintenance Fund

	STAFF QUARTER)	MR. ANUJ M. MRS ANITA CHUDEKAR	<ul style="list-style-type: none"> Allotment of quarter as per KVS rules
6	REPAIR& MAINTENANCE (SCHOOL ELECTRIC)	MR. A.K. GUPTA(I/C) MR M P SINGH MR. D V LALBEGI MR. SAINATH AWARE	<ul style="list-style-type: none"> To look after the operational condition of the, electricity supply lines, etc.
7	SCHOOL TIME TABLE(SECONDARY)	MR. K. SELVA RAJU (I/C) MRS. R B MISHRA MR. CHATI MRS. PRIYA GOSWAMI MRS ANITA VERMA	<ul style="list-style-type: none"> Preparation of school time table implementation of changes as per requirement under Time-table as per daily arrangement of substitute teachers. To prepare special time-table as per need and also to prepare time-table for supervisory work to be done by the principal. The new time table will come into effect from 1st April 2018.
	SCHOOL TIME TABLE(PRIMARY)	MR SANDEEP KAMBLE MRS. GEETA MISHRA	
8	EXAMINATION (INTERNAL)PRIMARY	MRS. KARUNA VARMA(I/C) MR. SUHAS DHOLE MR. SUDESH	<ul style="list-style-type: none"> All examination work pertaining to Vidyalaya. Planning execution of examination Schedule including periodic test/cumulative tests etc. Maintenance of examination record and keeping them under safe custody confidentially.
	EXAMINATION (INTERNAL)SECONDARY	MRS. ROHINI MALIK PGT BIO(I/C) MRS. ASHA K MR. YOGESH DHERE MR. ASHOK RANAWAR MR. PARAMAR COMP INSTRUCTOR	
9	EXAMINATION (EXTERNAL CBSE)	MR. K. ANAND-(I/C) MRS. RAMALAXMI MRS. ANITA VERMA MR. KISHORE MR. R.BODHAN (S.S)	<ul style="list-style-type: none"> All examination work pertaining to Vidyalaya for board students. Maintenance of examination record and keeping them under safe custody confidentially. Maintenance of CBSE result and other board.

		MR. MARUTI BHOTE(S.S)	
10	PURCHASE COMMITTEE	MR. K. SELVARAJU (I/C) MR. GUPTA MR. SANJAY BHUKAN MRS. SUREKHA NARKE (HM) MR. SUHAS DHOLE	<ul style="list-style-type: none"> To plan for the tentative purchase from the VVN. To prepare for the required provision to be made in the VVN budget. To settle the accounts per purchase procedure. To monitor and control the utilization of material purchased. To plan for the Purchase
11	EXCURSION	MR. SANJAY BHUKAN (I/C) MR. ANAND MRS. PADMA RAO MRS. PRIYANKA B.	<ul style="list-style-type: none"> Planning for excursion Making necessary arrangement Enrolment of student for the adventure the camp. Planning and making arrangements
12	ATAL TINKERING LAB	MR. A.K. GUPTA (I/C) MR. ANAND IC MR. LALBEGI	<ul style="list-style-type: none"> Purchase of lab equipment Conduct practicals related to ATL
13	COMMITTEE FOR CONDEMNATION OF STORE	MR. RAJESH (I/C) MR. A.P.CHATI LIB. MR. SANJAY BHUKAN MR. KISHOR	<ul style="list-style-type: none"> Preparing of list of items to be condemned. Condemn the items.
14	CCA(SECONDARY)	MISS. PRABHADEVI (I/C) MRS. RAMALAXMI MR. R. B. MISHRA MR. ANUJ MAURYA	<ul style="list-style-type: none"> Chalk out Annual PROGRAM to be included in school website. Implementation of various instructions by higher authorities and conducting the various activities with some innovations ideas and monitoring the results of various competition, purchases and distribution of prizes. To celebrate all the important days To chalk out an annual program of all the important days etc. and to keep a day to day track of it. To collect all the information about the achievements and get the entries countersigned by the chief coordinator on every last working day and submit them to the Principal for perusal. To collect the photographs of the outstanding performance for record. To write periodic report about the achievements. To write the certificates and honor the achievements time to time.

	CCA(PRIMARY)	MRS. MANISHA SATHYE	<ul style="list-style-type: none"> Monitoring the day to day house activities and guiding them on suitable scale. To organize the inter school, inter-region and other competitions time to time. Correspondence with various agencies pertaining to CCA PROGRAM. To monitor the morning assembly PROGRAM through the house master. Timely conduct of the assembly with preplanned schedule. To coordinate prize purchase and distribution also other activities that come up from time to time. To co- ordinate the house master of the day activities involving school band with suitable commands. Any other job pertaining to morning assembly. Playing of marching tunes etc. involving school band with suitable commands Hosting of flag ceremony.
15	ADMISSION	Mr. C.P. PRASHANT I/C MR. K. ANAND MRS SUREKHA NARKE MRS. KARUNA VERMA MR. SAINATH A. MR. KISHOR	<ul style="list-style-type: none"> To check out the admission schedule as per KVS direction. To monitor registration and checking of the entries and documents attached with the registration forms. Grouping of students according to merit etc. Allotment of admission number and Co-ordination work with the office and class teachers. Checking of concerned documents. Submitting consolidated record of admissions done on last day of every month .
16	AEP/DISHA CLUB.	MRS. RAMALAKSHIMI I/C MR. RAJESH R. MRS. ASHA K MRS. ZULEKHA MR. ANUJ MAURYA MR. YOGESH D. MRS. MEENA KUMARI COUNSELLER DOCTOR NURSE	<ul style="list-style-type: none"> Organize program and co-ordinate activities of the club 23 hours in a year for AEP activities
17	READING CLUB	MR. PRABHADEVI I/C MR. M.P. SINGH MRS. CHITRAREKHA N.	<ul style="list-style-type: none"> Inculcate reading habit Suggestions for reading room purchases

		MR. SAINATH	
18	SCIENCE CLUB & SCIENCE OLYMPIAD	MR. A. K. GUPTA I/C MS. ASHA KARUNAKARAN MRS. MEENA KUMARI MRS. LAXMI	<ul style="list-style-type: none"> Plan. Monitor & co-ordinate activities of the club Conducting various lectures, program & selecting the members for club etc. Inculcating scientific temperament by practicing science activities Preparation of junior science Exhibition. Notifying the dates to student Registration and coordination of examinations Preparation of student for examinations
19	SOCIAL SCIENCE EXHIBITION	MRS. ANITA KANAJIA(I/C) MRS. A KAUL MR. SATISH CHAND MISS. PRABHADEVI MR. R. B. MISHRA MR. ANUP BEHERA ALL SOCIAL SCIENCE TEACHERS	<ul style="list-style-type: none"> Notifying the dates and programmes to students Registration and coordination for exhibition Preparation of student for exhibition
20	SCIENCE EXHIBITION/ NCSC	MRS. ROHINI MALLIK PGT (I/C) MR. C.P. PRASHANTH MR. K. ANAND MR. A.K. GUPTA MR. K SELVARAJU MRS. MEENA KUMARI MISS. ASHA KARUNAKARN MR. ANUJ M. MRS. PRIYA GOSWAMI	<ul style="list-style-type: none"> Making models and exhibits Notifying dates Escorting students Developing and motivating students
21	SPORT CLUB + SBSB	MR. SANJAY BHUKAN (I/C) MR. K. ANAND MRS. GEETIKA C. MRS. SUSHEELA R. MR. ANUJ MAURYA	<ul style="list-style-type: none"> Preparing demand for the year in advance Getting the approval as per the available budget. Procuring quotations, Making comparative statements Condemnation of unusable items. Smooth conduction and compilation of all activities under SBSB.
22	BEAUTIFICATION	MRS. GEETIKA CHITRAVANSHI (I/C)	<ul style="list-style-type: none"> To Organize Vanmahotsav Week, flower arrangement competition, rangoli etc. on inter house level.

		<p>MRS. ANITA VERMA</p> <p>MRS. ROHINI MALLIK</p> <p>MR. ANUJ MAURYA</p> <p>MRS. KARUNA VERMA</p> <p>MRS. C M JHA</p> <p>MR. SUHAS</p>	<ul style="list-style-type: none"> To maintain the school garden and to plan for further extension and expansion. To add some flowering plants in the garden. Submitting monthly review of garden and beautification of vidyalaya.
23	<p>LIBRARY COMMITTEE (SECONDARY)</p> <hr/> <p>LIBRARY COMMITTEE (PRIMARY)</p>	<p>MR. A.P.CHATI (LIB)</p> <p>MR. A.K. GUPTA</p> <p>MRS. ZULEKHA</p> <p>M. P. SINGH</p> <p>MR. SATISH CHAND</p> <p>MRS. SUREKHA NARKE (HM)</p> <p>MRS. CHITRAREKHA NIKAM</p> <p>MR. SAINATH</p>	<ul style="list-style-type: none"> To chalk out the program for maximum utilization of library facilities. To train the students in keeping a proper record of books read by the students. To undertake a project in all classes to improve the reading habits of the children. To purchase new books.
24	DISCIPLINE COMMITTEE	<p>MRS. ANITA KANAJIA (I/C)</p> <p>MR. K. SELVARAJU</p> <p>MR. M.P. SINGH</p> <p>MRS. SUREKHA NARKE (HM)</p> <p>MR. SANJAY BHUKAN</p> <p>MS. PRABHADEVI MANAKIKAR</p> <p>ALL CLASS TEACHERS</p>	<ul style="list-style-type: none"> Checking of students movement in the class room corridors etc. during assembly time, recess break and after the school hours. Monitoring the movement of students in line from outside and inside school gate and to ensure safe passage of students. Devising suitable correction measures. Checking of uniform and personal hygiene. To handle all the discipline cases effectively. Any others job pertaining to discipline.
25	CLEANLINESS COMMITTEE	<p>MRS. GEETIKA CHITRAVANSHI (I/C)</p> <p>MRS. RAMALAXMI</p> <p>MRS. USHA SHARMA</p> <p>MR. SANJAY BHUKAN TGT</p>	<ul style="list-style-type: none"> To monitor the overall cleanliness of the Vidyalaya that includes washrooms / toilet/ corridors / class rooms / labs / Vidyalaya buildings/ playground etc. To get done the cleanliness job by the conservancy staff. To chalk out appropriate PROGRAM of cleanliness group wise. To get the work evaluated fortnightly to honour classes with running shields.

		<p>PRT 1</p> <p>PRT2</p> <p>MR. ASHOK RANAWARE (SS)</p> <p>MR. MARUTI BHOTE (SS)</p> <p>MR. SUDESH SARSAR (SS)</p> <p>MR. R.BODHAN (SS)</p> <p>MR. PARMAR (SS)</p> <p>MR. D.V.LALBEGI (SS)</p> <p>STAFF NURSE</p> <p>ALL CLASS TEACHERS AND DEPARTMENT INCHARG</p>	<ul style="list-style-type: none"> To consolidate result and display the achievements periodically and graphically. To carry out some innovations for further improvement of the project. To write a report on the project
26	WEBSITE UPLOADING	<p>MR. RAJESH KUMAR I/C PGT</p> <p>MR. K. ANAND PGT</p> <p>MR. C.P. PRASHANTH</p> <p>MR. KISHORE</p> <p>MR. SAINATH A.</p> <p>MISS. POOJA D.</p> <p>COMPUTER INSTRUCTORS</p>	<ul style="list-style-type: none"> Maintenance of computers in all labs Making AMC with Service agencies Regular updation of the website of the Vidyalyaya Competition related to IT/Techno Thelon Display board outside the Computer-Lab Student representative
27	ART & CRAFT CLUB.	<p>Mrs. ANITA V.(I/C)</p> <p>MRS. GEETIKA CHITRAVANSHI</p> <p>MRS. C. M. JHA</p>	<ul style="list-style-type: none"> All types of decoration To organize activities has to developed the awareness among student for inculcating creativity Arrange talks from experts
28	NATURE CLUB & ECO CLUB	<p>MEENA KUMARI(I/C)</p> <p>MRS. ASHA K.</p> <p>MR. SUHAS</p> <p>MR. KISHORE</p>	<ul style="list-style-type: none"> Select students for activities Conducting activities related club
29	MATHS CLUB &MATHS OLYMPIAD	<p>MR. K.SELVARAJU (I/C)</p> <p>MR. ANUJ M</p> <p>MRS. PRIYA GOSWAMI</p> <p>MRS. KARUNA VERMA</p> <p>MRS. PADMA RAO</p>	<ul style="list-style-type: none"> To keep the record of activities performed by student To prepare the student for Mathematics Olympiad
30	INTEGRITY CLUB + AWAKENED CITIZEN	<p>MR R B MISHRA (I/C)</p>	<ul style="list-style-type: none"> To teach the students regarding the values by

		MRS. RAMALAKSHMI MR. ANUJ MAURYA MRS. USHA SHARMA MRS. A KAUL MRS. ANITA VERMA MR. M.P.SINGH MR. SATISH CHAND	conducting lectures <ul style="list-style-type: none"> • Planning for module • Making necessary arrangement for class • Co-ordination with R.K.M.
31	STAFF MEETING (MINUTES)	MRS. USHA SHARMA MRS. ZULEKHA MRS. MANVI PATEL MISS. KARUNA	<ul style="list-style-type: none"> • To write the minutes of the meeting
32	MONTHLY AWARD FOR BEST CLASS	MR. K.SELVARAJU (I/C) MR PRASHANT PRT I PRT II MS PRABHA DEVI	<ul style="list-style-type: none"> • Judgment of class and criteria
33	LITERARY CLUB + READING CLUB	MRS. RAMALAKSHMI MISS. PRABHADEVI MRS. ZULEKHA MRS. USHA SHARMA MR. M. P. SINGH MR. R.B.MISHRA MR. YOGESH DHERE MR. SAINATH MRS. CHITRAREKHA N	<ul style="list-style-type: none"> • To chalk out the program for maximum utilization of library facilities for reading and literary skills
34	PHOTOGRAPHY CLUB	MR. K. ANAND MR. ANUJ MAURYA MR. SAINATH	<ul style="list-style-type: none"> • Taking Photographs of any special activities in the Vidyalaya. • Displaying of Photographs • Distribution of photograph required students
35	NIOS	MR A K GUPTA MR R B MISHRA MR LALBEGI	<ul style="list-style-type: none"> • Conducting of NIOS Examinations
36	SCOUTS & GUIDES	MR. R. B. MISHRA I/C MR. SATISH CHAND MR. RAJESH RAJBHOR MR. M.P. SINGH	<ul style="list-style-type: none"> • To co-ordinate all the scouting and guiding activities. • To participate in various scout and guide camps. • To plan and o-ordinate all the activities related to scout and guide. • To Handle all communication pertaining to District Commissioner (Guides)

		MR. YOGESH D MRS. ASHA K. MRS. RAMALAXMI MR. A CHATI	
37	CUBS & BULBULS	MR. SANDEEP KAMBLE I/C (CUB) MRS. C.M.JHA MRS. KARUNA(CUB) MRS. SUSHEELA R. MRS. PADMA RAO MRS. M. LAXMI MRS. MANISHA SATHYE MISS POOJA DAHIYA	<ul style="list-style-type: none"> To co-ordinate all the scouting and guiding activities. To participate in various scout and guide camps. To plan and o-ordinate all the activities related to scout and guide. To handle all communication pertaining to District Commissioner (Guides)
38	C.M.P.	MR. KISHOR MISS. POOJA D.	<ul style="list-style-type: none"> To plan CMP Activities for the year To co- ordinate CMP Activities like Grandparents Day, VanMahotsav etc. To prepare reports of the activities under CMP To prepare Newsletter for each term To click photographs of the activities and display them from time to time.
39	CHILD RIGHTS PROTECTION CELL / POCSO ACT	MRS ROHINI MALLIK (I/C) MRS. SUREKHA NARKE HM MR. PRASHANT MRS. USHA SHARMA MRS ANNAPURNA KAUL MRS. MANISHA SATHYE MRS. GEETA MISRA COUNSELLAR	<ul style="list-style-type: none"> Make the student aware of their Rights Time to Time arrange meeting with student council for the proper working of Vidyalaya
40	RIGHT TO INFORMATION & PARLIAMENTARY QUESTIONS REPLY	GUPTA(APIO) KUMARI DHOLE CHUDEKAR	<ol style="list-style-type: none"> Mr A K MRS MEENA MR SUHAS Mrs ANITA <ul style="list-style-type: none"> Preparing reply of RTI asked. Preparing answer to parliamentary questions.
41		1. MRS. ANITA K.(I/C)	<ul style="list-style-type: none"> Arranging seminars for students

	GUIDANCE AND COUNSELLING	<ol style="list-style-type: none"> 2. MR. ANAND 3. MRS. ANNAPURNA K 4. Counsellor 	<ul style="list-style-type: none"> • Inviting speakers and professionals from time to time.
42	RECEPTION	<ol style="list-style-type: none"> 1. MRS GEETIKA CHITRANSHI/C) 2. MRS ANITA VERMA 3. MRS RAMA LAKSHMI 4. MRS C K JHA 5. MRS KARUNA 	<ul style="list-style-type: none"> • Receiving of any guest. • Arrangement of sapling.
43	REFRESHMENT	<p>VIP</p> <ol style="list-style-type: none"> 1. MRS RAMALAKSHMI 2. MRS GEETIKA CHITRANSHI 3. MR. SAINATH 4. MRS. KARUNA VERMA 5. MRS C JHA 6. MR MARUTI 7. MR ASHOK <p>MR SUDESH</p> <p>STUDENTS</p> <ol style="list-style-type: none"> 1. MR K SELVARAJU 2. MR ANUJ 3. MR R K MISHRA 4. MR SUHAS DHOLE 5. MRS M LAXMI 6. MR PARMAR 7. MR LALBEGI MR R. BHODHAN 	<ul style="list-style-type: none"> • The committee is responsible to get the front elevation of the Vidyalaya fully decorated and reception formalities shall be made to the perfection. • Refreshment procurement and arrangement is another vital responsibility shall be done meticulously. • Fixing and arranging the arena for refreshment of Guests and teachers and volunteers during big events. • The entire infrastructure required (spoons, plates, cups, saucers, drinking water etc.) for smooth conduct of refreshment distribution though proper work distribution amongst is the main responsibility to be executed meticulously. • Note: 11th hour planning or doing avoided for important events. All the events that go with external guest are always important and shall go without any hiccups. Postponing is bad attitude, so avoid it.
44	VIDYALAYA MAGAZINE	<p>MISS. PRABHADEVI (I/C)</p> <p>MRS. RAMALAXMI</p>	<ul style="list-style-type: none"> • Overall Planning of the magazine collection as per fixed schedule. • Collect the materials and keep updating them periodically.

	AND QUATERLY NEWS LETTER FROM PRIMARY	MR. R. B. MISHRA MR M P SINGH MS ASHA K MRS SUREKH NARKE MR. ANUJ MAURYA MRS KARUNA VERMA MRS C. NIKAM MR KISHORE	<ul style="list-style-type: none"> Prize recipients (students, teachers) shall asked to give their photograph. Teachers/officers/officials retiring from service shall have a space to be part of Vidyalaya Magazine. The magazine collection and compilation work shall be completed before December 2018. Responsible for the planning quarterly Newsletter for Primary lines of previous year. Dates of unveiling the Newsletter shall be decided through a planner and accordingly the work has to be conducted and keep ready. Every quarterly the Newsletter has to go to Regional Office to update them on the work and conduct of the Vidyalaya primary wing
45	PARENT TEACHER MEETING PRIMARY	MRS ROHINI MALLICK(I/c) MR ANAND MRS A KAUL MR YOGESH DHERE MRS KARUNA MRS LAXMI MR SAI NATH	<ul style="list-style-type: none"> To plan for periodical meetings with the parents. To invite the parents well in time and ensure their presence. To plan for useful discussions in the meetings, to fulfill the very purpose of the P.T. To plan for personal discussion with the parents of slow-learners for improvement. To invite parents for their presence during important celebrations in the KV. Month-wise report on meetings conducted shall be submitted to Principal. It is mandatory.
46	ALUMNI ASSOCIATION	MR CP PRASHANT MS PRABHA DEVI MRS MANISHA SATHYE	<ul style="list-style-type: none"> To maintain proper records of alumni of the Vidyalaya. To arrange alumni meet in the Vidyalaya discussing with the undersigned.
47	STAFF ROOM DISPLAY	MRS PRIYA GOSWAMI(I/C) MRS ANITA VERMA MRS GEETIKA	<ul style="list-style-type: none"> To maintain staff room neat and clean. To look after the proper management of Staff room and its requirements.

48	ESCORT DUTY CHART PREPARATION	MR SELVARAJU(I/C) MS RAMALAXMI MRS A KAUL MRS SUREKHA NARKE MS PADMA RAO M	<ul style="list-style-type: none"> The committee will function under the supervision of Academic co-ordinator. The role of this committee is to maintain utmost transparency in allocating the escort duties to teachers for various programs such as Exhibitions, sports events etc. As and when a programme is conducted, then this committee shall plan for escort duty. Allotment of duties and allocation of responsibilities shall have a humane touch and the committee shall give a hearing to the genuine problems of all the teachers No repetition of duties allowed until all the teachers are over.
49	FEE CONCESSION AND RTE	MRS MEENA KUMARI MRS SUSHILA R ALL CLASS TEACHERS OF CLASS I TO VIII	<ul style="list-style-type: none"> The role of this committee is to prepare class-wise data of students who have been given Fee Concession of any kind. While in Primary; Fee concession / exemptions and RTE data has to be prepared in a register and submit every month for a review of Principal
• DISASTER MANAGEMENT COMMITTEE			
50	AWARENESS GENERATION AND WARNING AND INFORMATION DISSEMINATION TEAM	MS. PRABHADEVI MANAKIKAR(I/C) MRS. SUSHEELA MRS. GEETA MISRA	<ul style="list-style-type: none"> Create awareness among students
51	EVACUATION TEAM	MR. K SELVARAJU(I/C) MR. ANAND MR. PRASHANT MRS. ANITA K. MR. A K MAURYA MRS. SUREKHA NARKE MR. SANDEEP KAMBLE MS. PRABHADEVI MANAKIKAR MR. KISHOR MR. SAINATH	<ul style="list-style-type: none"> Evacuation of students during any disaster/panicky situation from various exits. Display of evacuation planning and direction in all the required areas Display of evaluation planning
52	SEARCH & RESCUE TEAM	MR. SANJAY BHUKAN I/C MR. YOGESH DHERE MR. CHATI. MRS. PRIYA GOSWAMI	<ul style="list-style-type: none"> To keep a watch on all desolate areas and keep a check on the students.

		MR. SUHAS	
53	FIRE SAFETY TEAM	MR. SANJAY BHUKAN I/C MRS. ROHINI MALLIK MS. PRABHADEVI MANAKIKAR MR. PRASHANT	<ul style="list-style-type: none"> To ensure fire equipment's are installed at proper places To initiate rescue process at the time of emergency.
54	FIRST AID & TRAUMA MANAGEMENT	MR SANJAY BHUKAN (I/C) STAFF NURSE STAFF DOCTOR MRS. C.NIKAM MRS. PRIYANKA MRS. B.M. LAXMI MRS. MEENA KUMARI	<ul style="list-style-type: none"> To maintain the first aid box with register material. To organize first aid camp at suitable occasions e.g. annual day/sports day. To put the available material into day to day as through some centrally operation system. To guide student for health awareness Arrange talks from experts To plan and executes health checkup of all student of Vidyalaya
55	SCHOOL SECURITY AND SAFETY TEAM	MR. K SALVE RAJU (I/C)(safety focal point teacher) MS. PRABHADEVI MANAKIKAR MR. C.P. PRASHANTH MR. SANJAY BHUKAN TEACHERS ON DUTY	<ul style="list-style-type: none"> To ensure safety and security of children from safe arrival to safe exit
56	CYBER SECURITY	MR. RAJESH RAJBHAR (I/C) MR. ANAND Computer contractual staff	<ul style="list-style-type: none"> To ensure cyber security in all the computers having internet Blocking of social networking site
57	TRANSPORT MANAGEMENT AND SAFETY TEAM	MR. GUPTA I/C MR. S. K. SHARMA MR. RAJESH RAJBHAR MRS. PRIYANKA BEHERA	<ul style="list-style-type: none"> Safety of students in transport
58	TEAM FOR STUDENTS WITH SPECIAL NEEDS (DIVYANG)-	MRS. RAMALAXMI (I/C) MRS. ASHA K. MRS.USHA SHARMA MRS. ANITA VERMA MRS. MANISHA SATHYE	<ul style="list-style-type: none"> Any grievances of specially abled students. Solving the grievance any complaint
59		MR.SELVARAJU (I/C)	<ul style="list-style-type: none"> Note the Grievance of student and staff. Reporting to undersigned

	GRIEVANCE REDRESSAL COMMITTEE	MRS P RAMALAKSHMI MR. A. K. GUPTA MISS. PRABHADEVI M. MRS SUREKHANARKE HM MRS. MANVI PATEL	accordingly <ul style="list-style-type: none">• Take action
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