



F. N. 2732/089/केविगणेशखिंड/20-21/301

Date :18.03.2021

विज्ञापन

आपूर्तिकर्ता का पंजीकरण

वर्ष 2021-22 के लिए विद्यालय में विभिन्न सेवा प्रदान करने एवं सामग्री आपूर्ति के लिए आपूर्तिकर्ता के पंजीकरण हेतु प्रतिष्ठित और पंजीकृत एजेंसियों / फर्मों से आवेदन आमंत्रित किए जाते हैं। इस तरह के सामग्री और सेवा प्रदान करने के लिए अनुभव रखने वाली इच्छुक एजेंसियां अपना आवेदन आईटी / टैन / वैट / जीएसटी / पिछले अनुभव आदि के पंजीकरण के साथ विद्यालय में 15/04/2021 से पहले प्रस्तुत कर सकती हैं। आपूर्तिकर्ता / फर्म के पंजीकरण के लिए आवेदन पत्र हमारी वेबसाइट www.ganeshkhind.kvs.ac.in से प्राप्त करें।

1	कार्यालय स्टेशनरी	9	टेन्ट एवं केटेरिंग सेवा	17	पुस्तकालय हेतु पुस्तकें
2	मुद्रण कार्य (प्रश्न पत्र , विद्यालय पत्रिका , प्रमाण पत्र, परीक्षा कापियाँ इत्यादि)	10	कंप्यूटर और आईटी उपकरण	18	कंप्यूटर और सहायक उपकरण, आईसीटी उपकरण, कॉपीयर (जेरॉक्स) / डुप्लिकेटिंग मशीन, आरओ प्लांट, के लिए वार्षिक देखभाल हेतु अनुबंध(AMC)
3	फर्नीचर एवं विद्यालय में स्थित फर्नीचर की मरम्मत	11	खेलकूद संबंधी उपकरण एवं सामान	19	वाटर कूलर, वाटर प्यूरीफायर (आपूर्ति और मरम्मत)
4	विद्युत उपकरण एवं उनकी मरम्मत	12	सुरक्षा, सफाई कर्मी , माली और श्रमसेवा	20	कार्य से संबंधित टीडीएस, व्यवसाय कर
5	लैब सामग्री (उपभोज्य एवं गैर उपभोज्य) मैथ्स लैब सहित	13	हार्डवेयर सामग्री (पेंट / चुनावा। / नलसाजी / पानी के टैंक / फाइबर दरवाजे / लोहे के कोण और बाड़ / निर्माण / निर्माण सामग्री / रेत / मुरम / ईंट आदि)	21	भ्रमण और अन्य उद्देश्य के लिए बसों / मिनी बसों / टैक्सी एवं अन्य वाहनो को किराए पर उपलब्धता हेतु
6	श्रव्य - दृश्य शिक्षण में मददगार सामग्री (Audio -Visual Aids)	14	परदा, दरी, गद्दी / तकिया इत्यादि की आपूर्ति	22	इनवर्टर, यूपीएस, बैटरी
7	LAN और इंटरनेट	15	संगीत के उपकरण		
8	नोटिस बोर्ड, ग्रीन बोर्ड, व्हाइट बोर्ड	16	शिक्षण में मददगार सामग्री (Teaching aids)		

प्राचार्य



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REGISTRATION OF FIRMS

Application are invited from Reputed and Registered agencies/firms for the registration for providing the following articles(Consumables & Non Consumables) & services to the Vidyalaya for the years 2021-22. Interested agencies having experience in providing such articles and service to institution may submit their application along with proof of registration of IT/TAN/VAT/GST/ past experience etc. to the Vidyalaya on or before 15/04/2021.

1	Office Stationery	9	Tent & Catering	17	Library Books
2	Printing Work	10	Computer & IT Equipment	18	AMC for Computers &IT equipment, Xerox Machine, RO Plant,
3	Furniture	11	Sports Articles	19	Water cooler ,water purifier (Supply & Repair)
4	Electrical appliances	12	Housing,Security,Gardener	20	Work related TDS, Professional Tax
5	Laboratory Articles (Consumables & Non Consumables) including Maths Laboratory Article	13	Hardware material (Painting/Electricity/Plumbing/Water Tanks/Fibre doors/ iron angles & fencing/ fabrication/ Building material / sand/ Murum / Brick etc)	21	Supply of buses/mini buses/Taxi for local & outstation
6	Audio Visual Aids	14	Curtain, Durrie, cushion	22	Inverter, UPS, Batteries
7	LAN & Internet	15	Musical Instrument		
8	Notice Board, Green Board, White Board	16	Teaching Aids		

PRINCIPAL

TENDER NOTICE

KENDRIYA VIDYALAYA, GANESHKHIND, PUNE REGISTRATION OF FIRMS AS APPROVED SUPPLIERS/VENDORS

TERMS AND CONDITIONS:

1. Application submitted by the firm(s) in the prescribed "Application Form" for each group only will be accepted.
2. All pages of "Application Form" shall be signed by the authorized representative of the Firm.
3. KV Ganeshkhind, Pune reserves the right to reject any application.
4. Preference will be given to those firms who are on the approved list of Govt Dept and Public Sector Undertakings or ISO Certificate holders or dealers authorised by manufacturers.
5. The registration as "Approved Supplier" will be kept valid for a period of one year. However, it will be reviewed, once in a year, eliminating firms which may have gone out of business or whose performance has been found to be unsatisfactory.
6. Prescribed "Application Form" may be obtained from <https://ganeshkhind.kvs.ac.in>
7. In case of Accredited Agents and Authorised Dealers/Stockiest, satisfactory evidence from their Manufacturers shall be submitted along with the completed application form.
8. If KV Ganeshkhind, Pune registers any Firm as approved Supplier, the firm has to supply the material at KV Ganeshkhind, Pune . The firm has to accept KV Ganeshkhind, Pune payment terms
i.e. Payment shall be made by **Crossed Cheque/RTGS/NEFT**.
9. Firms/Manufacturers/Authorised dealers are requested to submit their **e-mail address**, in order to start e-procurement.
10. Any change in address, phone number, fax no. and email address shall be informed to KV Ganeshkhind, Pune immediately, so as to have regular communication with these Firms/Manufacturers.
11. The documents that are to be submitted at the time of registration include the following :-
 - (a) Registration of firm
 - (b) PAN number copy
 - (c) Income tax returns 2018– 19 to 2019 – 20
 - (d) GST registration

PRINCIPAL

KENDRIYA VIDYALAYA, GANESHKHIND, PUNE
APPLICATION FORM FOR REGISTRATION OF FIRM FOR THE YEAR 2021-22

S. No. of Category :	Name of the Category :-
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(Separate Application is to be filled-up for each category)

CONDITIONS FOR REGISTRATION:

- 1) The Firm/Supplier should be in profession for at least one year (copy of proof must be enclosed).
- 2) Annual Turnover of the firm should not be less than the turnover mentioned against the different categories in any of the three financial years (Attach proof).
- 3) The firm should be on the approved panel of at least 3 reputed Firms.
- 4) The Firm/Supplier should have registration with state & Local Authorities for undertaking the profession (Copies of proof to be enclosed)

APPLICATION FOR FIRM/SUPPLIER/ SERVICE PROVIDER

PART – 1 GENERAL INFORMATION

S.No	Information sought	Information to be Provided
1	Name of the Firms (in Block Letters)	
2	Date of Establishment/Incorporation	
3	Correspondence address and Telephone No.	
4	Address & Telephone No of Head Office, if separate	
5	Status Proprietary/Partnership/Private Ltd Company/ Public Ltd Company	
6	Names of the Partners/Directors	
7	Name of Chief Executive with his present address and Telephone Nos.	
8	Name of Representative(s) with Designation who would be calling on us and attending to our jobs.	
9	Name of Bankers with address & telephone nos.	
10	Is the Firm registered Under the Factories Act “? If so, state (a) Licence No. (b) Date of Last renewal of Licence (Copy of the licence to be enclosed) (c) PAN No. (d) ESIS No. if any (e) EPF Registration No. if any.	

11	Whether holding certificate under shops & establishment act duly renewed copy should be enclosed.	
12	State the latest Income Tax Assessed year and the amount of Tax assessed (Copies of last 3 years. IT Returns Balance Sheets & Revenue, A/c to be enclosed).	
13	Turnover for last three financial years	
14	Are you agreeable to make deliveries to Kendriya Vidyalaya, Ganeshkhind, Pune when so directed?	
15	Are you agreeable to abide strictly by the Terms and Conditions of the Tenders and contracts?	
16	If your firm is registered with any KV/KVS, RO/ KVS, HQ or any other State/ Central Govt. offices. Please give name and address.	
17	Name, Addresses and Telephone Nos. of some of your most valued clients (Separate List may be attached).	
18	Mention any other specialties of your Establishment.	

Note: please fill this form legibly in ink. If space provided is insufficient please type or write the replies on a separate sheet giving appropriate question number and attach it to the form.

I/We _____
request Kendriya Vidyalaya, Ganeshkhind, Pune to consider inclusion of my/our name in the list of their approved firms/suppliers/service provider. We agree to give full satisfaction to the Vidyalaya in the event of their doing so.

Dated at _____ this _____ day of _____ 20 _____

Signature with Seal

Name : _____

Designation: _____

Note: The Vidyalaya reserves the right to cancel the name of the supplier/firm/service provider from its approved lists at his absolute discretion without assigning any reason.